

## Winchester Public Library Trustee Meeting

May 24, 2018 4:00 PM

Winchester Community Room

Present: Dick Smith, Bob Bridges, Nancy Johnson, Barb Engstrom, Betty Forster, Blaze Burton, Galen Brownell. Absent: Ruthann Sather

1. The meeting was called to order at 4:00 by Dick Smith.
2. Bob moved, Barb seconded to approve the agenda. Motion carried.
3. Jeff Burke, President NWLS Board spoke to the group:
  - a. indicated we should use him as another contact for NWLS.
  - b. Discussed planned library system consolidations across the state. Will start by sharing resources to address employee/knowledge gaps across systems and become more efficient.
  - c. Talked about impacts to the libraries and patrons: little to both as consolidations would occur primarily within the support structures of the library system.
  - d. Jeff also mentioned that the Vilas County rep for the NWLS system is retiring and if anyone is interested they should contact Jeff. Requires at least 7-8 trips to Ashland for meetings per year.
4. Barb moved, Bob seconded to approve the April meeting minutes. Motion carried.
5. Treasurer's Report:
  - a. Approval of bills - discussed under directors report
  - b. Checkbook and GL status: balance in the Trustees checking account is \$28,593.96. P&L (GL) is running as expected. Will see more activity/charges as we ramp up for summer hours.
  - c. Discussed fraud that was discovered on the credit card for streaming videos. Replaced the debit card. Dick complimented Bob & Betty on finding this so quickly.
  - d. Discussed investment options for monies in Trustee checking account. Bob & Nancy will meet with bank to determine if there are viable options.
  - e. Barb moved, Nancy seconded to approve Treasurer's report. Motion carried.
6. Director's Report and items:
  - a. Approval of DVD and book purchases - will keep within the \$300 dvd and \$400 book monthly purchase budget.
  - b. Other purchases: Magazine rack was delivered and installed, new clock has been ordered.
  - c. Annual Book sale as been moved to 6/21-6/23 due to graduation party in the community room.
  - d. Children's programs will start 6/13 with a bike rodeo and continue every Wed. through the summer. Adult programs will be held on Thursdays.
7. Correspondence or other items - none
8. Nancy moved, Barb seconded to adjourn the meeting at 5:25.