

Winchester Public Library Trustee Meeting

January 24, 2019 4:00 PM

Winchester Community Room

Agenda:

1. Call to order
2. Approval of agenda
3. Approval of December meeting minutes
4. Treasurer/Financial Secretary position discussion/approval
 - a. Discuss and approve bill payment process with town
 - b. Discuss and approve process for library debit card purchases and town reimbursement
 - c. Discuss and approve bill payment process for February and March when there are no board meetings
5. President and Trustee Funds account management approval
6. Financial Report:
 - a. Review and approve bills
7. Director's Report and items:
 - a. Tech ninjas
 - b. Lunch & Learn programs
 - c. Automatic door counter
 - d. Pull down screen
8. Correspondence or other items
9. Next meeting date for April
10. Adjourn